

**Policies & Procurement Committee**  
**Jan. 16, 2014**  
**Regular Meeting Draft Minutes**

Members Present by phone:           Committee Chairman John Adams  
  Vice-Chairman Barlow  
  Ralph Eno

CRRA Staff Present:                   Tom Kirk, President  
  Mark Daley, Chief Financial Officer  
  Dave Bodendorf, Senior Environmental Engineer  
  Peter Egan, Director of Environmental Affairs  
  Roger Guzowski, Contracts and Procurement Manager  
  Laurie Hunt, Director of Legal Services  
  Moira Kenney, HR Specialist/Board Administrator

Also Present:                           John Pizzimenti, USA Hauling

Committee Chairman Adams called the meeting to order at 11:02 a.m. and noted that a quorum was present.

Committee Chairman Adams noted there were no members of the public present and said the regular meeting would commence.

1.     **APPROVAL OF MINUTES OF THE DEC. 5, 2013, REGULAR POLICIES & PROCUREMENT COMMITTEE MEETING**

Committee Chairman Adams requested a motion to accept the minutes of the Regular Dec. 5, 2013, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Director Eno and seconded by Vice-Chairman Barlow.

The motion to approve the minutes was approved by roll call. Vice-Chairman Barlow abstained.

2.     **REVIEW AND RECOMMEND RESOLUTION REGARDING CHANGE ORDERS ASSOCIATED WITH THE CONTRACT FOR CLOSURE OF THE HARTFORD LANDFILL**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

**RESOLVED:** That the President is hereby authorized to execute three or more change orders with E. T. & L. Corporation, pursuant to its contract to construct the landfill cap and photovoltaic system at the Hartford Landfill, substantially as discussed and presented at this meeting.

**FURTHER RESOLVED:** That these change orders will be funded from the Hartford Landfill Closure Reserve.

Mr. Kirk said this resolution is for several change orders associated with the closure project of the Hartford Landfill, in particular the solar project.

Director Adams asked if the solar project is producing electricity. Mr. Bodendorf said not yet. He informed the Committee that management hopes to be online by the end of February and is currently waiting for a rec meter to come in. Mr. Bodendorf said most of the required connections have been made and the City of Hartford's inspectors have been involved and the project is moving along.

Director Eno asked if there is contingency money built into the budget to cover the anticipated overruns. Mr. Kirk replied yes. Vice-Chairman Barlow asked what percentage of the project budget is being utilized for the change orders. Mr. Bodendorf explained the project total is for \$11.6 million and the change order total is about \$200,000 or a little less than 2% of the project total. Vice-Chairman Barlow asked what was budgeted for change orders. Mr. Bodendorf said the closure reserve has about \$800,000 beyond what is needed to pay the \$200,000. He said he does not anticipate many more change orders and added that the closure reserve has continued to be fortified by incoming soil deliveries.

Director Eno asked if the penetration of the utility poles breaches the cap. Mr. Bodendorf said one does penetrate the cap but that is not uncommon as there are 75 penetrations for the gas wells as well for a series of poles that support electric transmission lines for the ash leachate system. He said the depth was designed appropriately by an engineer.

The motion previously made and seconded was approved unanimously by roll call.

3. **REVIEW AND RECOMMEND RESOLUTION REGARDING A SOIL DELIVERY CONTRACT**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Director Eno and seconded by Vice-Chairman Barlow.

**RESOLVED:** That the President is hereby authorized to enter into an agreement with Environmental Partners, LLC for delivery of soil to be used as contouring and cover material at the Hartford Landfill, and as approved by the Connecticut Department of Energy & Environmental Protection, substantially as discussed and presented at this meeting.

**FURTHER RESOLVED:** That the revenue received from this agreement will be deposited into the Hartford Landfill Closure Reserve.

Director Eno suggested that CRRA does not charge the City of Hartford for bringing soils to the site. Mr. Bodendorf said the price that CRRA provided to the City was a discounted price. He explained the City had several million dollars' worth of costs expected for disposal of 90,000 tons of soil from a flood pond dredging project. Mr. Bodendorf said at that time CRRA was investigating revising the grading at the Hartford Landfill and also asking for a permit modification for the current

closure technology which would require additional soils. He said management negotiated a price which saved the City of Hartford a significant amount of funds and also provided revenue for CRRA. Mr. Bodendorf explained that the deal saved the City of Hartford money not just on the tip fee but also on the hauling costs as the soil would have had to be delivered to Massachusetts.

Director Eno asked what the potential issues of taking these soils may be. Mr. Bodendorf said the soil contains small amounts of volatiles and semi-volatiles, sometimes metal, pesticides, and sometimes PCB's. He said nothing is hazardous and CRRA's consultant looks at all of the analytical data. Mr. Bodendorf said the soil is typically stock piled and those piles are sampled and confirmed by CRRA's consultants at which point management approves the soil delivery.

The motion previously made and seconded was approved unanimously by roll call.

4. **REVIEW AND RECOMMEND RESOLUTION REGARDING A SOIL DELIVERY CONTRACT**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

**RESOLVED:** That the President is hereby authorized to enter into an agreement with Capital Restoration, Inc. for delivery of soil to be used as contouring and cover material at the Hartford Landfill, and as approved by the Connecticut Department of Energy & Environmental Protection, substantially as discussed and presented at this meeting.

**FURTHER RESOLVED:** That the revenue received from this agreement will be deposited into the Hartford Landfill Closure Reserve.

The motion previously made and seconded was approved unanimously by roll call.

5. **REVIEW AND RECOMMEND RESOLUTION REGARDING A SOIL DELIVERY CONTRACT**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

**RESOLVED:** That the President is hereby authorized to enter into an agreement with RED Technologies, LLC for delivery of soil to be used as contouring and cover material at the Hartford Landfill, and as approved by the Connecticut Department of Energy & Environmental Protection, substantially as discussed and presented at this meeting.

**FURTHER RESOLVED:** That the revenue received from this contract will be deposited into the Hartford Landfill Closure Reserve.

The motion previously made and seconded was approved unanimously by roll call.

6. **REVIEW AND RECOMMEND RESOLUTION REGARDING A SOIL DELIVERY CONTRACT**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

**RESOLVED:** That the President is hereby authorized to enter into an agreement with RED Technologies, LLC for delivery of soil to be used as contouring and cover material at the Hartford Landfill, and as approved by the Connecticut Department of Energy & Environmental Protection, substantially as discussed and presented at this meeting.

**FURTHER RESOLVED:** That the revenue received from this contract will be deposited into the Hartford Landfill Closure Reserve.

Vice-Chairman Barlow asked why this contract is for \$8.00 a ton. Mr. Bodendorf explained that this contract is associated with the change order which the committee just approved. He said part of the change order requirements include managing and mixing unsuitable soils which CRRA's contractor found at the landfill. Mr. Bodendorf said there was an area where work progress had stopped and could not proceed without additional soils. He said as it was a cheaper alternative to find suitable soils this way CRRA obtained the soil from RED Technologies, LLC instead of purchasing the soil themselves.

The motion previously made and seconded was approved unanimously by roll call.

### **INFORMATIONAL**

Committee Chairman Adams said that the Informational Section had been thoroughly reviewed and discussed.

### **ADJOURNMENT**

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Vice-Chairman Barlow and seconded by Director Eno was approved unanimously by roll call.

The meeting was adjourned at 11:16 a.m.

Respectfully submitted,

Moira Kenney  
HR Specialist/Board Administrator